**OCH: Corporate Governance Report (2015)**

**CORPORATE GOVERNANCE**

**(2015)**

Company: Ocean Hospitality and Service Joint Stock Company

 Address: No. 4, Lang Ha Street, Thanh Cong Ward, Ba Dinh District, Hanoi

 Tel.: 3783 0101

 Fax: 3783 0202

 Email:

 Charter capital: VND 2,000,000,000,000

 Stock code: OCH

**I. BOD Activities**

Meetings:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Members of BOD** | **Title** | **Attendance** | **Rate** | **Reasons for not attending** |
| 1 | Mr. Ha Van Tham | Director  | 0/47 | 0 | Unforeseen reasons |
| 2 | Mr. Nguyen Quang Vinh | Director  | 3/47 | 6.4% | Dismissed on 31/03/2015 |
| 3 | Mr. Duong Trong Nghia | Director  | 8/47 | 17% | Dismissed on 15/04/2015 |
| 4 | Ms. Nguyen Thi Huong Giang | Director  | 14/47 | 30% | Dismissed on 19/06/2015 |
| 5 | Ms. Duong Tue Minh | Director  | 13/47 | 28% | Appointed on 19/06/2015 |
| 6 | Mr. Ha Trong Nam | Chair of Board of Directors  | 47/47 | 100% | Appointed on 19/11/2014 |
| 7 | Ms. Nguyen Thanh Huong | Director  | 39/47 | 83% | Appointed on 15/04/2015 |
| 8 | Ms. Nugyen Lan Huong | Director  | 31/47 | 66% | Appointed on 19/06/2015 |
| 9 | Mr. Le Quang Thu | Director  | 31/47 | 66% | Appointed on 19/06/2015 |
| 10 | Ms. Nguyen THi Dung  | Director  | 31/47 | 66% | Appointed on 19/06/2015 |

**II. Board Resolutions**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Resolution / Decision No. | Date | Content |
| 1 | 01/2015/NQ - HDQT | 09 Jan 2015 | Dismiss General Manager  |
| 2 | 02/2015/NQ - HDQT | 02 Mar 2015 | Dismiss Deputy General Manager  |
| 3 | 03/2015/NQ - HDQT | 11 Mar 2015 | Dismiss and elect substitute member of BOD |
| 4 | 05/2015/NQ - HDQT | 31 Mar 2015 | Dismiss and elect substitute member of BOD |
| 5 | 06/2015/NQ - HDQT | 02 Apr 2015 | Change the representative managing the contributed capital in Ocean Media Joint Stock Company |
| 6 | 07/2015/NQ - HDQT | 07 Apr 2015 | Delay the organization of the 2015 Annual General Meeting of Shareholders |
| 7 | 08/2015/NQ - HDQT | 10 Apr 2015 | Change the legal representative of Sao Hom Nha Trang One Member Company Limited |
| 8 | 09/2015/NQ - HDQT | 10 Apr 2015 | Appoint Deputy Manager of Sao Hom Nha Trang One Member Company Limited |
| 9 | 10/2015/NQ - HDQT | 15 Apr 2015 | Dismiss and elect member of Board of Directors |
| 10 | 16/2015/NQ - HDQT | 16 Apr 2015 | Send the representative to manage the contributed capital of the Company in Vietnam Fafilm Joint Stock Company |
| 11 | 19A/2015/NQ - HDQT | 19 Apr 2015 | Approve consulting shareholders via ballot for the approval of debt handling between OMC and Vietnam Television Cable Corporation |
| 12 | 18/2015/NQ - HDQT | 22 Apr 2015 | Transfer the capital that the Company contributed in Phuong Dong Petroleum Tourism Joint Stock Company |
| 13 | 18A/2015/NQ - HDQT | 11 May 2015 | Adjust the information of securities trading account of the Company in OCS |
| 14 | 19/2015/NQ - HDQT | 12 May 2015 | Approve planning to hold the 2015 Annual General Meeting of Shareholders |
| 15 | 20/2015/NQ - HDQT | 19 May 2015 | Dismiss Mr. Truong Kim Thanh from Chief Accountant and appoint Acting Chief Accountant |
| 16 | 22A/2015/NQ - HDQT | 05 Jun 2015 | Discuss and approve signing the Annex no. 05 enclosed with Share Transfer Contract no. 2510/2010/HD – CNCP dated 25/10/2010 between the Company and Mr. Ha Trong Nam |
| 17 | 24/2015/NQ - HDQT | 25 Jun 2015 | Assign tasks to members of Board of DirectorsBuild the operational orientation |
| 18 | 25/2015/NQ-HDQT | 08 Jul 2015 | Approve consulting shareholders via a ballot for adjusting the contract with vinaconex |
| 19 | 26/2015/NQ-HDQT | 09 Jul 2015 | Dismiss Ms. Duong Tue Minh from Deputy General Manager Appoint Ms. Nguyen Thi Lan Huong to be General Manager  |
| 20 | 27/2015/NQ-HDQT | 13 Jul 2015 | Approve the plan on meetings for approving operating result of the first 06 months of 2015 of member companies |
| 21 | 28/2015/NQ-HDQT | 20 Jul 2015 | Approve changing the share manager at member companies |
| 22 | 29/2015/NQ-HDQT | 04 Aug 2015 | Approve annual report of 2014Select audit unit for 2015Approve the salary of General Manager |
| 23 | 30/2015/NQ-HDQT | 05 Aug 2015 | Approve consulting shareholders via a ballot for adjusting targets of the Starcity Center project |
| 24 | 31A/2015/NQ-HDQT | 07 Aug 2015 | Dismiss Ms. Hoang Thi Thu Hang from General Manager cum Financial Manager  |
| 25 | 31B/2015/NQ-HDQT | 07 Aug 2015 | Approve moving the Head office of the company to 3rd floor of VNT Building, No. 19 Nguyen Trai, Thanh Xuan, Hanoi |
| 26 | 31C/2015/NQ-HDQT | 12 Aug 2015 | Approve consulting shareholders via a ballot for ending contracts  |
| 27 | 32/2015/NQ-HDQT | 13 Aug 2015 | Approve consulting shareholders via a ballot for restructuring the Company and transferring the share at the Company extracted to Vincom Retail  |
| 28 | 33/2015/NQ-HDQT | 14 Aug 2015 | Approve recording the interest from the collection of Mr. Ha Trong Nam into taxable income of the Company in 2015 |
| 29 | 34/2015/NQ-HDQT | 14 Oct 2015 | Approve leasing Vietsing Factory at Quang MinH Industrial Park |
| 30 | 35/2015/NQ-HDQT | 14 Oct 2015 | Approve the plan on receiving shares OCH is a shareholder of Viptour- Togi Joint Stock Company  |
| 31 | 36/2015/NQ-HDQT | 14 Oct 2015 | Approve sending staff into Board of Directors of Tan Viet Joint Stock Company  |
| 32 | 37/2015/NQ-HDQT | 14 Oct 2015 | Approve restructuring the Nha Trang Evening Star One Member Co., Ltd.  |
| 33 | 38/2015/NQ-HDQT | 29 Oct 2015 | Approve liquidating the transfer contract No. 05/HDCN/OCH-Viptour signed on 16/05/2012 between OCH and Viptour |
| 34 | 39/2015/NQ-HDQT | 29 Oct 2015 | Approve supporting Viptour – Togi Company |
| 35 | 40/2015/NQ-HDQT | 29 Oct 2015 | Approve the settlement for Nha Trang Evening Star One Member Co., Ltd. |
| 36 | 41/2015/NQ-HDQT | 29 Oct 2015 | Approve stopping the construction of Airport Sai Gon Hotel Project |
| 37 | 41B/2015/NQ-HDQT | 12 Nov 2015 | Approve supporting Nha Trang Evening Star One Member Co., Ltd. |
| 38 | 42/2015/NQ-HDQT | 13 Nov 2015 | Approve Nha Trang Evening Star One Member Co., Ltd. to sign contract with Tan Viet Joint Stock Company  |
| 39 | 43/2015/NQ-HDQT | 17 Nov 2015 | Approve extending the time of standing Chief Accountant of Ms. Tran THi LieuAppoint Ms, Tran Thi Lieu to be Deputy Chief of Financial and Accounting Department |
| 40 | 44/2015/NQ-HDQT | 27 Nov 2015 | Approve establishing representative office of the Company |
| 41 | 45/2015/NQ-HDQT | 27 Nov 2015 | Approve continuing the contract with VNT Co., Ltd. and Approve continuing leasing Vietnam Fafim Building |
| 42 | 45B/2015/NQ-HDQT | 27 Nov 2015 | Approve restructuring the capital and borrowing related to OCH |
| 43 | 46/2015/NQ-HDQT | 27 Nov 2015 | Appoint Chief Accountant cum Chief of Financial and Accounting Department  |
| 44 | 47/2015/NQ-HDQT | 30 Dec 2015 | Approve sending staff to Board of Directors, Supervisory Board of Suoi Mo Hotel Tourist Joint Stock Company  |
| 45 | 48/2015/NQ-HDQT | 18 Dec 2015 | Approve the contents at annual General Meeting of Shareholders of Suoi Mo Hotel Tourist Joint Stock Company  |
| 46 | 49/2015/NQ-HDQT | 25 Dec 2015 | Approve Nha Trang Evening Star One Member Co., Ltd. to sign contract with Ocean One Member Limited Commercial Bank  |
| 47 | 50/2015/NQ-HDQT | 30 Dec 2015 | Approve the plan on divesting capital of OCH at Vietnam THT Investment Joint Stock Company  |

**III. Change in connected persons/ institutions:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Name Of Connected Persons/Institutions | Trading account (if any) | Position of PDMR at the company (if any) | Date to become connected persons/ institutions | Date no longer connected persons/ institutions | Reasons |
| 1 | Ha Van Tham |  | Member of Board of Directors  | 25/12/2009 | 19/06/2015 | Dismissed |
| 2 | Ha Van Chuong |  |  |  |  |  |
| 3 | To Thi Khuyen |  |  |  |  |  |
| 4 | Ho Thi Quynh Nga |  |  |  |  |  |
| 5 | Ha Bao Linh |  |  |  |  |  |
| 6 | Ha Bao Minh |  |  |  |  |  |
| 7 | Ha Bao Long |  |  |  |  |  |
| 8 | Ha Thi Anh |  |  |  |  |  |
| 9 | Ha Thi Son |  |  |  |  |  |
| 10 | Ha Trong Nam |  | Chair of Board of Directors |  |  |  |
| 11 | Ocean Group JSC |  |  |  |  |  |
| 12 | Ha Bao Private Enterprise |  |  |  |  |  |
| 13 | Duong Trong Nghia |  | Member of Board of Directors  | 28/04/2014 | 15/04/2015 | Dismissed |
| 14 | Duong Khac Thieu |  |  |  |  |  |
| 15 | Nguyen Thi Vien |  |  |  |  |  |
| 16 | Lai Huyen Linh |  |  |  |  |  |
| 17 | Duong Minh Duc |  |  |  |  |  |
| 18 | Duong Khanh Uyen |  |  |  |  |  |
| 19 | Duong Duc Ngoc |  |  |  |  |  |
| 20 | Duong Thi Thanh Huong |  |  |  |  |  |
| 21 | Dai Duong Group JSC  |  |  |  |  |  |
| 22 | Indo Goods Exchange Joint Stock Company  |  |  |  |  |  |
| 23 | Saebek Sveb Akbert |  | General Manager - Member of Board of Directors  | 07/02/2013 | 31/03/2015 | Dismissed  |
| 24 | Ekfriede Baerbel Saebel  |  |  |  |  |  |
| 25 | Hoang Thi Thu Hang |  | Deputy General Manager  |  | 07/08/2015 | Dismissed |
| 26 | Tran Duc Mai |  |  |  |  |  |
| 27 | Tran Hoang Anh |  |  |  |  |  |
| 28 | Tran Duc Anh |  |  |  |  |  |
| 29 | Hoang Xuan Hong |  |  |  |  |  |
| 30 | Mai Thi Hanh |  |  |  |  |  |
| 31 | Hoang Thi Ha |  |  |  |  |  |
| 32 | Hoang Xuan Hai |  |  |  |  |  |
| 33 | Hoang Xuan Dung |  |  |  |  |  |
| 34 | Hoang Minh Duc |  |  |  |  |  |
| 35 | Vietnam THT Investment JSC  |  |  |  |  |  |
| 36 | Truong Kim Thanh  |  | Chief Accountant |  | 19/05/2015 | Dismissed |
| 37 | Trruong Ngoc Anh |  |  |  |  |  |
| 38 | Nguyen Thi Diep |  |  |  |  |  |
| 39 | Nguyen Trung Thanh |  |  |  |  |  |
| 40 | Nguyen Huong Giang |  |  |  |  |  |
| 41 | Nguyen Khanh |  |  |  |  |  |
| 42 | Truong Minh Hien |  |  |  |  |  |
| 43 | Truong Minh Hanh |  |  |  |  |  |
| 44 | Le Ha Que |  | Deputy General Manager  |  | 02/03/2015 | Dismissed |
| 45 | Nguyen Hong Bach |  |  |  |  |  |
| 46 | Nguyen Hong Linh Chi |  |  |  |  |  |
| 47 | Nguyen Hong Minh Chau |  |  |  |  |  |
| 48 | Le Thi Quy |  |  |  |  |  |
| 49 | Le Van Tao |  |  |  |  |  |
| 50 | Le Van Truong |  |  |  |  |  |
| 51 | Le Thi Thanh  |  |  |  |  |  |
| 52 | Le Thanh Son |  |  |  |  |  |
| 53 | Le Anh Dung |  | Chief of Supervisory Board  |  |  |  |
| 54 | Le Sy Dan |  |  |  |  |  |
| 55 | Phung Thi Thuc |  |  |  |  |  |
| 56 | Le Hong Nguyen |  |  |  |  |  |
| 57 | Le Tuan Nghia |  |  |  |  |  |
| 58 | Hoang Thu Ha |  |  |  |  |  |
| 59 | Le Hoang Lam |  |  |  |  |  |
| 60 | Le Hoang Nam |  |  |  |  |  |
| 61 | Ocean Group JSC |  |  |  |  |  |
| 62 | Indo Goods Exchange Joint Stock Company  |  |  |  |  |  |
| 63 | Nguyen Thi Phuong Thao |  | Member of Supervisory Board  |  |  |  |
| 64 | Nguyen Van Quy |  |  |  |  |  |
| 65 | Pham Thi Khoe |  |  |  |  |  |
| 66 | Nguyen Thi Thuy |  |  |  |  |  |
| 67 | Nguyen Thi Kim Thoa |  |  |  |  |  |
| 68 | Ocean Securities JSC |  |  |  |  |  |
| 69 | Ocean Group JSC |  |  |  |  |  |
| 70 | Vu Thi Ngoc Lan |  | Member of Supervisory Board  |  |  |  |
| 71 | Vu Khac Thuat |  |  |  |  |  |
| 72 | Bach Thi Thao |  |  |  |  |  |
| 73 | Nguyen Ngoc Thu |  |  |  |  |  |
| 74 | Nguyen Xuan An |  |  |  |  |  |
| 75 | Nguyen Ngoc Kien |  |  |  |  |  |
| 76 | Vu Vinh Cuong |  |  |  |  |  |
| 77 | Song Da Construction And Investment JSC |  |  |  |  |  |
| 78 | Bao Linh JSC |  |  |  |  |  |
| 79 | Ha Trong Nam |  | Chair of Board of Directors  | 19/11/2014 |  |  |
| 80 | Ha Van Chuong |  |  |  |  |  |
| 81 | To Thi Khuyen |  |  |  |  |  |
| 82 | Ha Thi Anh |  |  |  |  |  |
| 83 | Ha Thi Son |  |  |  |  |  |
| 84 | Ha Van Tham |  | Member of Board of Directors  |  | 19/06/2015 |  |
| 85 | Hoang Thi Nga |  |  |  |  |  |
| 86 | Ha Thi Phuong |  |  |  |  |  |
| 87 | Ha Trong Duy |  |  |  |  |  |
| 88 | Vietcans JSC |  |  |  |  |  |
| 89 | Trang Tien Icecream JSC |  |  |  |  |  |
| 90 | Ocean Group JSC |  |  |  |  |  |
| 91 | Thang Long Ocean Investment JSC |  |  |  |  |  |
| 92 | Nguyen Quang Vinh |  | Member of Board of Directors  |  | 31/03/2015 | Dismissed |
| 93 | Nguyen Quang Long |  |  |  |  |  |
| 94 | Nguyen Thi Loc |  |  |  |  |  |
| 95 | Nguyen Thi Phuong Lam |  |  |  |  |  |
| 96 | Nguyen Thi Thu Ha |  |  |  |  |  |
| 97 | Nguyen Thi Minh Nguyet |  |  |  |  |  |
| 98 | Nguyen Minh Hieu |  |  |  |  |  |
| 99 | Nguyen Quang Hieu |  |  |  |  |  |
| 100 | Duong Tue Minh |  | Member of Board of Directors - Deputy General Manager  |  | 19/06/2015 | Dismissed |
| 101 | Do Thi Trinh |  |  |  |  |  |
| 102 | Duong Duy Ngo |  |  |  |  |  |
| 103 | Duong Truong Giang |  |  |  |  |  |
| 104 | Duong Truong Ninh |  |  |  |  |  |
| 105 | Trinh Minh Phuong |  |  |  |  |  |
| 106 | Ocean Joint Stock Commercial Bank |  |  |  |  |  |
| 107 | Nguyen Thanh Hung |  | Member of Board of Directors  | 15/04/2015 |  |  |
| 108 | Nguyen Van Bay |  |  |  |  |  |
| 109 | Nguyen Thi Hien |  |  |  |  |  |
| 110 | Tran Van Minh |  |  |  |  |  |
| 111 | Nguyen Thi Hang |  |  |  |  |  |
| 112 | Tran Minh Duc |  |  |  |  |  |
| 113 | Tran Minh Anh |  |  |  |  |  |
| 114 | Tosy Robot JSC |  |  |  |  |  |
| 115 | Nguyen Thi Huong Giang |  | Member of Board of Directors  |  | 19/06/2015 | Dismissed |
| 116 | Nguyen Anh Tu |  |  |  |  |  |
| 117 | Nguyen Hong Quan |  |  |  |  |  |
| 118 | Nguyen Huu Khoa |  |  |  |  |  |
| 119 | Tran Thi Lien |  |  |  |  |  |
| 120 | Nguyen Huu Son |  |  |  |  |  |
| 121 | Nguyen Huu Giap |  |  |  |  |  |
| 122 | Givral Pie JSC - Hanoi Branch |  |  |  |  |  |
| 123 | Le Quang Thu |  | Member of Board of Directors  | 19/06/2015 |  | Reappointed |
| 124 | Le Quang Hien |  |  |  |  |  |
| 125 | Hoang Thi Thanh |  |  |  |  |  |
| 126 | Le Thi Cuc Phuong  |  |  |  |  |  |
| 127 | Nguyen Ngan Huong |  |  |  |  |  |
| 128 | Le The Linh |  |  |  |  |  |
| 129 | Le Thuy Tien |  |  |  |  |  |
| 130 | Vietnam Petroleum Luxury Services Trading JSC |  |  |  |  |  |
| 131 | Hanoi Bac Giang BOT Investment JSC |  |  |  |  |  |
| 132 | Ocean Group JSC |  |  |  |  |  |
| 133 | Nguyen Thi Dung |  | Member of Board of Directors  |  |  |  |
| 134 | Nguyen Duy Hoan |  |  |  |  |  |
| 135 | Nguyen Thi Ngo |  |  |  |  |  |
| 136 | Ocean Group JSC |  |  |  |  |  |
| 137 | Tran Thi Lieu |  | Standing Chief Accountant | 19/05/2015 | 30/11/2015 |  |
| 138 | Mai Duc Kien |  |  |  |  |  |
| 139 | Mai Tuan Khoa |  |  |  |  |  |
| 140 | Mai Ngoc Thao Nguyen |  |  |  |  |  |
| 141 | Tran Quoc Doanh |  |  |  |  |  |
| 142 | Hoang Thi Ngoan |  |  |  |  |  |
| 143 | Tran Thi Hong Hanh |  |  |  |  |  |
| 144 | Tran Thi Nguyet |  |  |  |  |  |
| 145 | Tran Thanh Cong |  |  |  |  |  |
| 146 | Nguyen Thi Lan Huong |  | Director - General Manager  | 19/06/2015 |  |  |
| 147 | Nguyen Van Thuat |  |  |  |  |  |
| 148 | Le Thi Anh Dao |  |  |  |  |  |
| 149 | Nguyen Duc Hanh |  |  |  |  |  |
| 150 | Nguyen Thi Huong Le |  |  |  |  |  |
| 151 | Do Ngoc Hai |  |  |  |  |  |
| 152 | Do Hai Nam |  |  |  |  |  |
| 153 | Do Minh Khue |  |  |  |  |  |
| 154 | New Era Commercial Development Co., Ltd. |  |  |  |  |  |
| 155 | Vnt Co., Ltd. |  |  |  |  |  |
| 156 | Ocean Group JSC |  |  |  |  |  |
| 157 | Pham Luong Hoang |  | Chief Accountant | 01/12/2015 |  |  |
| 158 | Nguyen Thi Huong |  |  |  |  |  |
| 159 | Pham Nguyen Viet |  |  |  |  |  |
| 160 | Pham Huu Trang |  |  |  |  |  |
| 161 | Luong Thi Trong |  |  |  |  |  |
| 162 | Pham Thi Luong Hang |  |  |  |  |  |
| 163 | Ocean Group JSC |  |  |  |  |  |
| 164 | Le Quang Thu |  | Chair of Board of Directors of OGC | 2012 |  |  |
| 165 | Ha Trong Nam |  | Director of OGC | 2013 |  |  |
| 166 | Nguyen Thi Dung |  | Director of OGC | 2010 |  |  |
| 167 | Nguyen Thi Lan Huong |  | Director of OGC | 28/07/2015 |  |  |
| 168 | Hoang Thi Phuong Lan |  | Director of OGC | 28/07/2015 |  |  |
| 169 | Le Huy Giang |  | General Manager - Information Disclosure Officer of OGC | 01/08/2015 |  |  |
| 170 | Investment Development And Supporting Service JSC |  | Subsidiary, OCH holding 74% of Charter capital |  |  |  |
| 171 | Suoi Mo Hotel Tourist JSC |  | Subsidiary, OCH holding 83% of Charter capital |  |  |  |
| 172 | Tan Veit JSC |  | Subsidiary, OCH holding 51.42% of Charter capital |  |  |  |
| 173 | Givral Pie JSC - Hanoi Branch |  | Subsidiary, OCH holding 98% of Charter capital |  |  |  |
| 174 | Viptour-Togi JSC |  | Subsidiary, OCH holding 80% of Charter capital |  |  |  |
| 175 | Ocean Telecomunication JSC |  | Subsidiary, OCH holding 94% of Charter capital |  |  |  |
| 176 | Nha Trang Evening Star One Member Co., Ltd. |  | Subsidiary, OCH holding 100% of Charter capital |  |  |  |

**IV. Transactions of PDMRs and connected persons/ institutions**

1. List of PDMRs and connected persons

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Name  | Trading account | Position of PDMR at the company (if any) | Shareholding at the end of the term | Shareholding percentage at the end of the term | Note |
| 1 | Ha Trong Nam |  | Chair of Board of Directors | 4,244,718 | 2.122% |  |
| 2 | Nguyen Thi Lan Huong |  | Member of Board of Directors cum General Manager  | 3,325,490 |  |  |

2. Transactions of PDMRs and connected persons/ institutions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Name | Relation with PDMR | Shareholding at the beginning of the term | Shareholding at the end of the term | Reason (buy, sell, transfer, dividend, bonus share...) |
| Share | Percentage | Share | Percentage |
| 1 | Ocean Group Joint Stock Company | Connected person | 133,461,210 | 66.73% | 131,000,000 | 65.5% | Sell in the form of handling of security assets |
| 2 | Ocean Group Joint Stock Company  | Connected person | 131,000,000 | 65.5% | 111,050,000 | 55.53% | Sell in the form of handling of security assets |

3. Other transactions:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Individual/Organization | Relation with PDMR | Content |
| 1 | Ocean Securities JSC | Connected person | Consultancy contract for the organization of General Meeting of Shareholders |
| 2 | Ocean Group JSC | Connected person | Annex of the office leasing contract |
| 3 | Ha Trong Nam | PDMR | Annex of the share transfer contract |
| 4 | Givral Pie Joint Stock Company – Hanoi Branch | Connected person | Trading contract |

**V. Other issues: None**